



2018 Sugar Beet Harvest
Direct Deposit Authorization

Directions — To sign up for Direct Deposit, fill out Section 1 and mark checking or savings. You MUST sign on Associate Signature line. Complete Section 2 at your financial institution or attach a voided check. The completed form must be returned to Express before Direct Deposit can be initiated.

Section 1:

Name: _____ Soc. Sec. Number: _____
Address: _____ Apartment Number: _____
City: _____ State: _____ Zip Code: _____
Home Telephone Number: _____

I hereby authorize Express Employment Professionals to deposit funds into the account indicated below. I also authorize Express, if necessary, to withdraw funds from the account below to correct any errors. This authority is to remain in full force and effective until Express receives written notice from me to terminate the direct deposit, allowing a reasonable amount of time for Express and the financial institution to act. I accept responsibility for notifying Express of any change to my account's status. I also understand that changes will take three (3) weeks and that regular (paper) checks will be distributed during this three-week period.

Funds can only be deposited into one account, checking or savings. Please select your direct deposit account type:
[] Checking or [] Savings

Associate Signature _____ Date _____
Express Representative Signature _____ Date _____ Office Number _____

Section 2: (This section is to be filled out by your financial institution OR you may attach a voided check. Failure to give the correct numbers may delay your direct deposit setup.)

Bank (Financial Institution): _____
Address: _____
City: _____ State: _____ Zip Code: _____
Telephone Number: _____

Please enter account numbers EXACTLY as they need to appear.

Receiver's Account Number: _____
Bank Representative Name _____
Signature _____ Date _____

Bank representative's signature required for processing.